

Booking Form- Sunday May 28, 2017



Leichhardt Long Lunch



Company Name:		Contact Name:		
Postal Address:				
Mobile Phone:		Email:		
Products for Sale:				
Type of Stall	Cost (including GST)	Quantity Stalls Required	Total \$	
Uncovered <u>Commercial</u> Stall (3x3m space only – tent not provided)	\$200			
Covered <u>Commercial</u> Stall (2.4x2.4m tent + benches provided on 3x3m space)	\$300			
Van Site (6mx3m max)	\$350			
Uncovered <u>Not for Profit/Charity</u> Stall (3x3m space only – tent not provided)	\$100			
Covered <u>Not for Profit/Charity</u> Stall (2.4x2.4m tent + benches on 3x3m space)	\$200			
		Total Cost	\$	

- *N.B. Power is not available to order through us*
- *If Power is required, you must bring your own generator*
- *Please 'Tick the Box' if you will be bringing a generator*

To finalise your booking Direct Deposit the Funds and complete, sign and forward BOTH pages along with a copy of your current Public and Product Liability Insurance Policy

Bank Details: Account Name: Impact Exhibitions BSB: 012 205 Account Number: 4557 66571

Stall Holder Terms & Conditions

1. The Leichhardt Long Lunch Committee (LLL) reserves the right to reject any stallholder application considered inappropriate for the Event
2. An Invoice requesting payment will be sent on receipt and acceptance of your application. If your application is not accepted, you will be advised in writing. Site costs are not refundable for any reason other than that your stall is considered inappropriate
3. All stall holders must have their own Public Liability and Product Insurance covering their participation, products and activities at the Festa for a minimum of \$20 million – **You must provide a copy of your current policy with your booking form**
4. Standard stall sites measure 3 x 3 m metres in total, and covered stalls where ordered measure 2.4m x 2.4 m within that site – Stall holders must conduct their business within the confines of their allocated area. If a stall holder needs a site larger than ordered in this application, then the stall holder must pay for an additional site
5. Power is not available to order through the organisers. If power is required, the stallholder must bring their own generator and advise us by ticking the box on Page 1 of this Booking Form. In addition, all power leads, be they extension cords or attached to an appliance or machine, must by law have been tested and tagged with a current date by an accredited electrician. No power leads are to run on the ground or in a gutter
6. Covered stalls supplied by LLL are not waterproof – it is your responsibility to ensure that any product is protected
7. Stall holders must not alter their merchandise or product as described on the application form without permission from the LLL. You may be evicted from the event if your products differ from the description in your application
8. Dangerous or harmful merchandise is banned (including silly string, toy guns & throw downs). Any stall holder not complying with this condition will be removed from LLL
9. All Food Stalls (with the exception of businesses that have current Food Permits or Temporary Food Permits from the Inner West Council including local Restaurants and Cafes plus food stall holders at Orange Grove Markets, Rozelle Markets and Balmain Markets) **must complete and pay for a Temporary Food Stall Permit*** please note that this is paid to the Inner West Council separately and is in addition to your stall payment to LLL
10. Food stalls must comply with the provisions and regulations of the current Local, State and Federal Food Acts
11. Stall holders are liable for any damage to any property owned by the Inner West Council, participants and visitors to LLL
12. Stall holders must not drive any posts or poles into the ground on Council property
13. Waste water, rubbish and food waste are to be removed from the site by the stall holder – stall holders are responsible for removing all materials from their site and leaving it tidy and clean. An appropriate fee will be levied by LLL or Council if you fail to comply
14. Stall holders must set up their site within the times allocated to them by the LLL – stall holders may not bring either their own vehicles or delivery vehicles to their site other than in the designated move-in and move-out times – The LLL is open to the public between 11am and 4pm
15. Under no conditions will a stall holder be allowed to set up if stall holder fees have not been paid in full
16. The LLL will proceed whether it rains or not. There will be no refunds in the case of inclement weather
17. Stall holders agree to comply with any reasonable request by the LLL and anyone authorised by the LLL
18. Stall holders have a responsibility under the current Work Health & Safety Law and its regulations to ensure the health, safety and wellbeing of all they come into contact with at LLL

A. Legal Requirements & Conditions of Acceptance of Booking Form Application

1. Food Stalls where applicable (See Condition 9 above) must complete (and pay for) a **Temporary Food Stall Permit Form*** from the Inner West Council and read and accept the **Temporary Food Stall-Shop Code***
2. You must have Public/Product Liability Insurance for \$20 million covering your activities at LLL - attach copy
3. By signing this form, you agree to accept the Stall Holder Terms & Conditions

Declaration: I / We accept the conditions above ...

Your Signature:

Date:

Contact Details - Address: Leichhardt Long Lunch, PO Box 983, Leichhardt, NSW, 2040

Rachele O'Reilly: E: rachele@leichhardtlonglunch.com M: 0423 480 389

Patrick O'Reilly: E: patrick@leichhardtlonglunch.com M: 0417 702 035

Email both pages with a copy of your Insurance Policy and Payment Receipt to:

rachele@leichhardtlonglunch.com